

TOWN OF WALLACE
MONTHLY TOWN COUNCIL MEETING
August 15, 2024
6:00 p.m.

The Wallace Town Council held its regularly scheduled monthly meeting on Thursday August 15, 2024, at 6:00 pm in the Council Chambers at the Town Hall.

The following Governing Body members were present:

Mayor Jason Wells

Council Member/ Mayor Pro-Tem Francisco Rivas-Diaz

Council Member Frank Brinkley

Council Member Tasha Herring

Council Member Penny Thorne

The following Governing Body member was absent:

Council Member Jason Davis

Also present were:

Rob Taylor, Town Manager	Anna H. Herring, Town Attorney
Jackie Nicholson, Town Clerk	Jennifer Raynor, Library Director (via Zoom)
Rod Fritz, Planning Director	Joseph Merritt
Ben Jones, Airport Manager	Abby Cavanaugh, <i>Duplin Journal</i>
Joseph Trollinger, Finance Director	

Mayor Jason Wells called the regular meeting to order with a quorum of the governing body members present and Council Member Tasha Herring gave the invocation.

The Pledge of Allegiance was recited.

Adoption of the Agenda

Mayor Wells asked if there were any additions or changes to the agenda. Town Manager Rob Taylor asked to add a Resolution Accepting State Revolving Loan for the Maple Creek Force Main upgrade.

Council Member Herring made a motion to adopt the agenda as amended, seconded by Council Member Frank Brinkley and approved unanimously.

Public Comment Period

There were no comments.

Consent Agenda

Mayor Wells called for discussion of the minutes from the July 11, 2024 regular meeting. There being no additions or corrections, Council Member Francisco Rivas-Diaz made a motion to

approve the minutes as submitted. The motion was seconded by Council Member Herring and approved by unanimous vote.

Finance Director Joseph Trollinger reported the tax collection rate stands at 97% and asked for release of the following taxes:

Account #	Name	Year	Reason	Amount
8159707	Springer Eubank Co. Inc	2024	Billed in error	2183.75
1002501	Stallings, William	2024	Building torn down	38.44
9189634	Wells, Dorothy DBA: Shawn's Restaurant	2024	Out of business	17.26
000000917	Western Union Financial Services, Inc.	2024	Billed on wrong value	5.49

Council Member Brinkley made a motion to approve the releases that was seconded by Council Member Penny Thorn and approved unanimously.

Old Business

Establish Public Hearing for Rezoning

Planning Director Rod Fritz asked the Council to establish a public hearing for the September 12 meeting for a rezoning request. The public hearing was not held as originally advertised because of Tropical Storm Debby.

Council Member Brinkley made a motion to establish a public hearing for rezoning on Thursday, September 12, 2024 after 6:00pm which was seconded by Council Member Rivas-Diaz and unanimously approved.

Services of NC Main Street and Rural Planning Center Resolution

Manager Taylor said at the last meeting the Council agreed to participate in the development of an Economic Development Strategic Plan with the assistance of NC Commerce's Rural Planning division which requires the adoption of a resolution.

Council Member Herring made a motion to adopt A Resolution Requesting The Services Of NC Main Street And Rural Planning Center that was seconded by Council Member Thorne and approved unanimously.

Tentative Award of Road Realignment and Construction-Airport

Manager Taylor stated that the next step in the expansion of the Wallace-Pender Airport is the road realignment and construction. Barnhill Contracting Company was the lowest bidder and the project can tentatively be awarded by the adoption of Resolution 24-25-02.

Council Member Brinkley made a motion to adopt a Resolution Of Tentative Award that was seconded by Council Member Rivas-Diaz and approved by unanimous vote.

Tentative Award For Lighting and Runway Rehabilitation

Manager Taylor said bids were received for the rehabilitation of the existing runway and new runway lights with the low bidder being Fred Smith Company. The project can tentatively be awarded through the adoption of a resolution.

Council Member Brinkley made a motion to adopt Resolution of Tentative Award 24-25-03. Council Member Thorne seconded the motion, and it was approved by unanimous vote.

New Business

Budget Amendment to Purchase Vehicle

Manager Taylor remarked that rather than move a vehicle from Public Services to Administration for travel that a vehicle be purchased which requires a Budget Amendment.

Council Member Rivas-Diaz made a motion to approve Budget Amendment 25-1 which was seconded by Council Member Brinkley and unanimously approved.

Budget Amendment for Grist Mill Project

Manager Taylor reported that the Town has been awarded an additional \$50,000 toward the restoration of the Boney Mill Grist Mill using the additional funds to improve the floor.

Council Member Thorne made a motion to approve Budget Amendment 25-2. The motion was seconded by Council Member Herring and approved by unanimous vote.

Capital Project Ordinance for StRAP (Streamflow Rehabilitation Assistance Program) Grant

Manager Taylor said the Town had applied for a \$350,000 grant for Boney Mill Pond, Nicholson Creek and the small pond at Farrior Park and received a partial grant in the amount of \$115,000 for the Nicholson Creek portion of the application. He asked the Council to approve a Capital Project Ordinance to track revenues and expenditures for this project.

Council Member Brinkley made a motion to approve Capital Project Ordinance 25-01 StRAP Grant Nicholson Creek/Farrior Park that was seconded by Council Member Rivas-Diaz and unanimously approved.

Resolution Accepting NCDEQ (North Carolina Department of Environmental Quality) Revolving Loan

Manager Taylor stated that in August 2023 the Town requested a loan for the construction of the Maple Creek Force Main project which was approved by the LGC (Local Government Commission) and asked for a resolution accepting the loan.

Council Member Herring made a motion to adopt Resolution Accepting State Revolving Loan 24-25-04. The motion was seconded by Council Member Brinkley and approved unanimously.

Financial Reports

Finance Director Trollinger said he is wrapping up posting entries for FY 2023-24 for the auditors and closing out the fiscal year.

Council Reports

Council Member Thorne said loose dogs were taking over her neighborhood and thanked everyone for the work they did during Tropical Storm Debby.

Mayor's Report

Mayor Wells said the Backstreet Festival was well attended and appears to be growing.

Town Manager's Report

Manager Taylor said that the Sewer Rehab Phase 2 was having some issues with previous relining and collapsed. He commented on the Clement Park Community Building project that the windows are going in. Taylor also expressed his appreciation to the Fire, Police and Public Services departments for their efforts work during Tropical Storm Debby.

There being no further business to discuss Council Member Brinkley made a motion to adjourn. The motion was seconded by Council Member Herring and approved by unanimous vote.

Respectfully submitted,

Jason Wells, Mayor

Jacqueline Nicholson, MMC, NCCMC
Town Clerk

STATE OF NORTH CAROLINA
TOWN OF WALLACE

**A RESOLUTION REQUESTING THE SERVICES OF NC MAIN STREET AND
RURAL PLANNING CENTER**

Resolution 24-25-01

WHEREAS, the Town of Wallace wish to undertake the preparation of and Economic Development Strategic Plan to focus on economic prosperity; and

WHEREAS, the Town of Wallace would like assistance with this project from the NC Main Street and Rural Planning Center; and

WHEREAS, the NC Main Street and Rural Planning Center and the Town of Wallace have reached an agreement on the work to be performed.

NOW, THEREFORE BE IT RESOLVED that the Town Council of Wallace does hereby request the NC Main Street and Rural Planning Center to assist the Town with preparation of an economic development strategic plan, agree to reimburse the NC Main Street and Rural Planning Center for the materials, mileage and meal allowances of the Rural Planning staff who assist the Town on the project, are committed to adoption of the assessment, and implementation to begin when the plan is completed.

Jason Wells, Mayor

Attest:

{seal}

Jacqueline Nicholson, Town Clerk

STATE OF NORTH CAROLINA
TOWN OF WALLACE

RESOLUTION OF TENTATIVE AWARD

Resolution 24-25-02

WHEREAS, the Town of Wallace, North Carolina has received bids, pursuant to duly advertisement notice, for the realignment and construction of Wallace Airport Road and Old Mill Road located at the Wallace-Pender Airport; and

WHEREAS, the Town's consultant, Talbert & Bright has reviewed the bids and found them to be consistent with the required specifications; and

WHEREAS, Barnhill Contracting Company was the lowest responsible bidder with a total unit bid amount of \$4,547,794.00; and

WHEREAS, the consultant recommends **TENTATIVE AWARD** to the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED that **TENTATIVE AWARD** is made to the lowest bidder(s) in Barnhill Contracting Company.

Name of Contractor	Amount
1. <u>Barnhill Contracting Company</u>	<u>\$4,547,794.00</u>

This resolution is effective upon its adoption, the 8th day of August 2024.

Jason Wells, Mayor

{seal}

Attest:

Jacqueline Nicholson, Town Clerk

Date_____

STATE OF NORTH CAROLINA
TOWN OF WALLACE

RESOLUTION OF TENTATIVE AWARD

Resolution 24-24-03

WHEREAS, the Town of Wallace, North Carolina has received bids, pursuant to duly advertisement notice for the runway lighting system and runway pavement rehabilitation project; and

WHEREAS, the Town's consultant, Talbert & Bright has reviewed the bids and found them to be consistent with the required specifications; and

WHEREAS, Fred Smith Company was the low bidder with a total bid amount of \$3,783,150.00; and

WHEREAS, the consultant recommends **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THEREFORE, BE IT RESOLVED that **TENTATIVE AWARD** is made to the lowest bidder(s) in Fred Smith Company.

Name of Contractor	Amount
1. <u>Fred Smith Company</u>	<u>\$3,783,150.00</u>

This resolution is effective upon its adoption this 8th day of August 2024.

Jason Wells, Mayor

{seal}

Jacqueline Nicholson, Town Clerk

Date _____

**TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT
GENERAL FUND
Fiscal Year 25-1**

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the General Fund			
Section I:	General Fund		
Account Number	Account Description	Increase	Decrease
10-4200-740	Capital Outlay-Administration	\$17,000.00	-
10-3830-000	Sale of Fixed Assets	\$17,000.00	-
	TOTALS		-

Request to increase sale of fixed assets, sell vehicle and purchase vehicle for administration

Section II: Copy to Finance Director

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this August 15, 2024

Attest:

Jackie Nicholson
Town Clerk

Jason Wells
Mayor

TOWN OF WALLACE
BUDGET ORDINANCE AMENDMENT
Project Fund
Fiscal Year 25-2

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina the following amendments be made to the Project Fund			
Section I:			
Account Number	Account Description	Increase	Decrease
15-2302-106	Construction	\$50,000.00	-
15-2302-002	Grant Proceeds	\$50,000.00	-
	TOTALS		-

To record additional grant funds for Grist Mill restoration

Section II: Copy to Finance Director

Copies of this budget amendment shall be delivered to the Finance Director for their direction in the disbursement of funds:

Adopted this August 15, 2024

Attest:

Jackie Nicholson
Town Clerk

Jason Wells
Mayor

STATE OF NORTH CAROLINA
TOWN OF WALLACE

Capital Project Ordinance
25-01 StRAP Grant Creek/Farrior Park

WHEREAS, the Town of Wallace received a \$115,000 allocation from StRAP program administered by North Carolina Department of Agriculture for stream restoration on Nicholson Creek and the small pond at Farrior Park, and;

WHEREAS, the Town desires to establish a capital project ordinance to track the revenues and expenditures for the project;

NOW, THEREFORE BE IT ORDAINED by the Town Council of Wallace that pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance 25.01 is hereby established and adopted:

Section 1: The Project authorized for the stream restoration of Nicholson Creek and small pond at Boney Mill.

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the board resolution, and the budget contained herein.

Section 3: The following initial amounts are appropriated for the project:

Construction	\$ 89,510
Administration & Engineering	\$ 25,490
Total	\$ 115,000

Section 4: The following revenues are anticipated to be available to complete this project:

StRAP Grant	\$ 115,000.00
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Section 5: The finance officer is hereby directed to maintain within the capital project fund enough specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations.

BE IT FURTHER ORDAINED by the Town Council of Wallace that this shall become in full force and effective upon adoption.

Adopted this 15th day of August 2024

Jason Wells, Mayor

Attest:

{seal}

Jacqueline Nicholson, Town Clerk

STATE OF NORTH CAROLINA
TOWN OF WALLACE

RESOLUTION ACCEPTING STATE REVOLVING LOAN
Resolution 24-25-04

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the costs of construction of wastewater treatment works, wastewater collection systems and water supply systems, water conservation projects; and

WHEREAS, the North Carolina Department of Environmental and Natural Resources has offered a State Revolving Loan in the amount of \$1,884,219 for the Maple Creek lift station upgrade, force main and gravity sewer system expansion along River Road; and

WHEREAS, the Town of Wallace intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Wallace, North Carolina,

That the Town does hereby accept the State Revolving Loan offer of \$1,884,219

That the Town does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the Funding Offer, Section III – Assurances will be adhered to.

That the Town Manager and successors is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Town has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulation, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

This resolution is effective upon its adoption this the 15th day of August 2024.

Attest:

Jason Wells, Mayor

{seal}

Jacqueline Nicholson, Town Clerk

Date_____